



# City of Brooklyn Center, MN Information Technology Manager

Located on the banks of the Mississippi River, Brooklyn Center, Minnesota, is a first ring suburb of Minneapolis. The City is home to a richly diverse population of 30,864 residents, and within six minutes driving distance to Minneapolis and fifteen minutes to St. Paul.

The City of Brooklyn Center takes pride in its neighborhoods. Its parks and nature areas contribute to its attractive quality of life. Brooklyn Center is home to the headquarters for Caribou Coffee, an FBI regional field office, and the Earle Brown Heritage Center, a City-owned and operated conference and event center. Major Brooklyn Center employers include Promeon, Inc., a division of Medtronic; Luther Auto Group; and the University of Minnesota Physicians.

## THE CITY

## THE ORGANIZATION

The City of Brooklyn Center is organized under the Council-Manager plan prescribed by the City's Home Rule Charter. The City is governed by a five-member City Council, and the City Manager is responsible for administrative operations and implementation of Council policies. The City provides a full range of municipal services and also operates a conference and meeting facility at the Earle Brown Heritage Center, two municipal liquor stores, and Centerbrook, an executive nine-hole golf course.

The City has a 2018 General Fund Budget of \$21.3 million. Across all funds, the City's 2018 budget totals over \$80 million. The City has a full-time staff of 163 employees.

The City of Brooklyn Center provides a full spectrum of IT services that support a diverse array of local government services and enterprise operations. The City has an extensive fiber optic network linking city facilities and is a founding member of the Local Government Information System (LOGIS) consortium. LOGIS functions as a cost-effective extension of Brooklyn Center's IT operations, offering shared responsibility for network services and application support and ongoing exposure to best practices. Brooklyn Center's IT operations support police, fire, public works, finance, community development, and administrative functions as well as the Earle Brown Heritage Center, Brooklyn Center's convention center, and the City's liquor stores, golf course, and utility services. In addition, voicemail, building security, data storage, and disaster recovery all fall within the City's IT operations.

## IT DEPARTMENT

Brooklyn Center's IT system operates with Cisco for network infrastructure, IP telephony and wireless equipment, and HP and Panasonic end-user computers. The IT department supports Apple and Samsung mobile devices. Software applications include BMC Track-It for IT service management, help desk and asset management, ESRI for GIS, and Microsoft for server and workstation operating systems.

## IT MANAGER

The IT Manager manages, leads, and administers the development and operation of effective, integrated information systems and coordinates all IT functions. The position is also responsible for the architecture and management of the Local Area Network (LAN) and wireless network, which use the Cisco product line. The IT Manager also oversees information technology services between internal users, technical resources and software solution providers, including LOGIS. The IT Manager supervises the IT Specialist and an IT Technician. The position reports to the Deputy City Manager.

Other major position responsibilities include:

- Ensures the network is available 24/7/365 to all users.
- Plans, coordinates and maintains the City's fiber optic infrastructure
- Regularly interacts with departments to determine their information systems needs, define organizational strategic objectives and address them within the constraints of available hardware, software and budget.
- Coordinates effective use of Local Government Information Systems (LOGIS) and other external resources and agencies.

## PROFESSIONAL OPPORTUNITIES

- **Involvement in LOGIS.** Regularly interacts with LOGIS and coordinates the City's technical needs. Stays current with best practices.
- **IT staff development.** Takes an active interest in growing and developing the talents of IT staff.
- **Completing fiber optics connections.** Provides project leadership to complete the fiber optics connection between City facilities.
- **Assisting the Police Department with body cams.** Continues to maintain the Police Department video evidence system, including squad, body worn and in-building components.

## POSITION REQUIREMENTS

- Bachelor's degree in information technology, public or business administration or a related field
- Supervisory experience
- Considerable experience managing IT systems, including network administration and familiarity with GIS
- Considerable experience working with a wide variety of IT-related hardware and system, application and utility software
- Ability to ensure 24/7 support for IT systems
- Public sector experience in technology is desired

## COMPENSATION AND BENEFITS

The salary range for this position is \$90,459.20 to \$110,094.00 dependent upon candidate education and experience. A competitive benefits package is available.

## APPLICATION AND SELECTION PROCESS

Qualified candidates please submit your cover letter and resume online by visiting our website at <https://springsted-waters.recruitmenthome.com/postings/2125>. This position is open until filled; first review of resumes occurs on October 30, 2018. For more information, please contact Sharon Klumpp at [sklumpp@springsted.com](mailto:sklumpp@springsted.com) or by calling 651-223-3053 (office) or 651-270-6856 (mobile).

Visit <https://www.cityofbrooklyncenter.org/> for more information about Brooklyn Center.

The City of Brooklyn Center is an Equal Opportunity Employer.